

Cancellation Policy – Brooklyn in Paris 2027 Workshop

1. Cancellation by the organizer (Real Time Music)

- The course will be **cancelled** if the minimum number of **15 participants** is not reached **10 days before the start date of the course (26 March 2027)**.
- In case of cancellation, **the registration fee will be refunded in full** within **15 days** after notification, by bank transfer or check (depending on the original method of payment).
- Participants will be **informed by email** as soon as the decision has been made.

2. Cancellation by the participant

- Any cancellation must be **notified in writing** (email) to contact@realtimemusic.fr. The date of receipt of the email will be proof.
- **Refund deadlines and penalties** :
 - **More than 30 days before the start of the course** : Full refund (excluding any bank charges, payable by the participant).
 - **Between 15 and 30 days before** : 50 % refund of the educational cost.
 - **Less than 15 days before** : **No refund**, except in cases of **force majeure** (justified by a medical certificate or an official document: accident, serious illness, death of a loved one).
- **Administrative costs** : In the event of a partial refund, a management fee of **€20** may be retained.

3. Report du stage

- In the event of a postponement of the workshop by Real Time Music, participants will have the choice between:
 - The **maintenance of their registration** on the proposed new date.
 - A **full refund** if the new date does not suit them.
- The new dates will be communicated **by email** within a maximum of **7 days** after the decision to postpone.

4. Force majeure

- The following are considered to be cases of force majeure:
 - **Unforeseeable and insurmountable events** : Health crisis (e.g., lockdown), general transport strike, natural disaster, government decision prohibiting the internship.
 - **Sudden unavailability of the teaching team** (illness, accident).
- In the event of force majeure, Real Time Music:
 - **Cancel or postpone the course**.
 - **Will inform participants by email** within 48 hours.
 - **Refund** the registration fee in full if the course cannot be postponed.

5. Cancellation insurance (recommended)

- Real Time Music **strongly recommends** that participants take out personal **cancellation insurance** to cover:
 - Registration fees in the event of cancellation on their part (illness, unforeseen personal circumstances, etc.).
 - Any non-refundable transport or accommodation costs.
- Real Time Music **does not cover** these additional charges.

6. Responsibilities

- Real Time Music **declines all responsibility** in the event of:
 - **Non-reimbursement** of accommodation, transportation or other personal expenses incurred by the participant.
 - **Loss or theft** of personal equipment during the course.
- Participants **agree to respect the safety rules and internal regulations** of the IMEP (place of the course).

7. Evidence and Supporting Evidence

- In the event of cancellation due to **force majeure**, the participant must provide:
 - A **medical certificate** (for illness or accident).
 - Official **proof** (for the death of a loved one or other exceptional situation).
- Without these documents, **no exceptions** can be granted.

8. Disputes

- Any dispute relating to the application of these terms and conditions will be submitted to **the mediation** of Real Time Music.
- In the absence of an agreement, the courts of **Paris** will have sole jurisdiction.

9. Acceptance of Terms

- By ticking the *box "I have read the cancellation terms"* box in the registration form, the participant **acknowledges that he or she has read, understood and accepted** all of these conditions.

Contact: If you have any questions, write to contact@realtimemusic.fr or call **06 09 56 66 69**.