

internal regulations– Brooklyn in Paris 2027 Workshop

Organized by Real Time Music – IMEP (Paris)

1. General framework

This regulation applies **in addition** to that of the GPEI. Acceptance is **mandatory** for any registration for the course.

2. Obligations of members

2.1 Attendance and Attendance

- Participation in **the full 35 hours of training is mandatory**.
- **For participants financed by AFDAS/OPCO** : AFDAS and OPCOs **condition their funding on the effective presence** of the beneficiary. Any unjustified absence will result in:
 - The **refusal to cover** the training costs.
 - Full **invoicing of the course** (€1,500) to the participant or their employer.
 - Immediate **exclusion without refund** in the event of repeated absences.
 - **Valid supporting documents** : Medical certificate or official document (death, serious accident). Any absence must be **reported by email** to contact@realtimemusic.fr **within 24 hours**.

2.2 Punctuality Strict adherence to schedules. A tolerance of **5 minutes** is granted at the beginning of the session. Beyond that, the absence will be considered unjustified.

2.3 Equipment and Premises

- Each participant is **responsible for their instrument and personal belongings**.
- The use of collective equipment (amps, pianos, etc.) is **subject to authorisation** and must be done **with care**.
- **Formal prohibition** to modify the settings of the equipment without prior agreement.

3. Behaviour and ethics

3.1 Mutual respect Any form of **harassment, discrimination or violence** (physical or verbal) is **strictly prohibited** and will result in **immediate exclusion without refund**.

3.2 Use of phones Phones must be **turned off or in silent mode** during workshops and masterclasses.

3.3 Recordings It is **forbidden to record** (audio/video) sessions without **the written permission** of Real Time Music and the speakers. Authorized recordings are **for strictly personal use only**.

4. Intellectual property and image rights

- The **collective creations** (improvisations, compositions) are **co-owned by the participants and Real Time Music**. Any public or commercial use requires prior **written consent**.
- The **photos/videos** taken during the workshop may be used by Real Time Music for **institutional communication** purposes (website, social networks). Participants may **object in writing** before the start of the course.

5. Safety and health

- Mandatory **compliance with** the IMEP's safety instructions (emergency exits, smoking ban, etc.).
- In the event of a **health problem**, immediately notify the teaching team or Xavier Bornens (disability referent).
- **Absolute prohibition** of the consumption of alcohol or illicit substances on the premises of the GPEI or during the activities of the course.

6. Penalties

Any failure to comply with these rules may result in:

1. A **written warning**.
2. A **temporary exclusion** from a workshop.
3. Permanent **exclusion from the course without refund**, in particular in the event of:
 - Violent or discriminatory behaviour.
 - Unjustified absences (especially for funded participants).
 - Deliberate damage to equipment.
 - Repeated non-compliance with instructions.

7. Acceptance and Commitment

By ticking the box "*I have read the internal rules*" in the registration form, the participant **acknowledges that he or she has read, understood and accepted** this document in its entirety, as well as that of the IMEP.

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